



PACIFIC CONSERVATORY THEATRE

## Job Description

**Position:** Scenic Artisan (Float)  
**Department:** Production  
**Reports to:** Resident Scenic Charge Artist

The Scenic Artisan is a full-time hourly (non-exempt) employee who works primarily in the Scenic Paints Department but will work in the Properties Department as the workload warrants. This position reports to the Resident Scenic Artist but may be assigned to tasks in other departments as determined by the Resident Scenic Artist and or the Production Manager. This position has no direct staff supervisory responsibilities.

As a Scenic Artisan, the staff member works closely with the Scenic Designers and the Scenic Charge Artist to identify and implement scenic art/painting processes to meet the visual concepts of the production within allotted resources.

As a Staff Properties Artisan it is often required to work closely with the Artistic Director, Production Manager, Technical Director, Head Scenic Artist, Costume Shop Manager, Production Stage Manager, Director of Technical Training, Lighting Director, Sound Director and show specific directors, designers, and stage managers.

At PCPA we believe that diversity makes us stronger, enriches our art and is a source of joy. We believe that our understanding of the principles of Equity, Diversity and Inclusion must continually grow and be actively practiced in our behavior and relationships. We will maintain a safe and welcoming working environment, free from any aggressions, and will interrupt behaviors that hinder our efforts to create an equitable, diverse and inclusive environment. We will make space for open communication that enhances relationships with all staff and community members, particularly those belonging to historically marginalized groups. PCPA prohibits discrimination against anyone based on factors including, but not limited to: race, color, religion, sex, gender identity, sexual orientation, national origin, age, disability (physical or mental), or socioeconomic standing. We commit to serving our community by inspiring our current audience, cultivating our future audience, and preparing the next generation of theatre professionals.

### Primary Duties:

- Develops samples of paint techniques to be approved by the Scenic Designers.
- Supervises Conservatory Technical Training students and interns in the Scene Painting lab classes as assigned.
- With the Technical Director and Scenic Charge, schedules painting and touch-up of scenery to the set designer's specifications.

**Secondary Duties:**

- Constructs properties; including understanding working drawings/elevations, cut lists, construction methods; soft goods, upholstery, welding, pneumatics, hand tools, power tools, adhesives, foams, etc.
- Drafts working drawings for products.
- Assists with mentoring and training Conservatory Technical Theatre students and interns in the props production lab classes and performances.
- Services and maintains prop shop equipment.

**Other Duties:**

- Maintains a safe, healthy, and clean/shop environment.
- Promotes a commitment to anti-racism, Equity, Diversity, and Inclusion in all areas of PCPA.
- Attends required EDI, sexual harassment, anti-bias, anti-racist, and other Human Resource trainings and workshops.
- Works in a manner consistent with understanding and demonstrating inclusive behaviors; maintains a safe and welcoming working environment, free from any aggressions; interrupts behaviors that hinder PCPA's equity, diversity and inclusion efforts.
- This description reflects examples of essential functions. It does not proscribe or restrict the tasks that may be assigned. Performs other related work as required.

**Qualifications:**

- Working knowledge of all aspects of the theatre process – production and technical as well as performance.
- Excellent communication skills – written, oral, and visual.
- Ability to work productively under severe time pressures and meet deadlines.
- Experience as a working theatre professional.
- Meet professional standards and possess professional experience in commercial and/or regional professional theatre.
- Strong computer skills. Knowledge of Microsoft Office, online shopping, and CAD/Vectorworks.
- Ability to read scaled construction or design drawings.
- Working knowledge of construction techniques and standards and the physical capability to operate standard woodworking hand and power tools, specifically saws, routers, staple guns, lathes. Thorough knowledge of carpentry, welding, sculpting, electricity, mold making and casting, and soft goods (sewing).
- Bachelor's Degree preferred, but not required. Plus 1-3 years of professional experience in a similar position is required.

**Other Requirements:**

- Possess and/or be able to acquire a valid California license to drive.
- If one does not possess a vehicle, find reliable, alternative modes of transportation.

**Work Conditions:**

- Ability to work long hours and work with a flexible schedule.
- May have to work at heights, around moving machinery, and with exposure to noise, vibration, and dust.
- Must be willing to travel and work at various sites.
- Must be willing to work outdoors in all weather conditions while using the appropriate safety procedures.
- Ability to work safely in an environment containing potentially hazardous electrical equipment, fumes, and/or materials.

**Physical Demands:**

- Must be able assist students and staff to move theatrical scenery, wood, and steel deliveries, load scenery onto and off trucks weighing up to 50 pounds.
- Must be able to frequently communicate with students and staff in a noisy shop and theater environment.
- Need to ascend and/or descend machinery used and scenery created for the production.
- Needs to detect and determine the difference in color and texture of scenic art created in a theatrical environment.

5/31/2024